

ANNUAL BUDGET

DATE: _____

CLUB/CLASS NAME: _____

SPONSOR: _____

BALANCE FROM PREVIOUS YEAR: _____

ESTIMATED INCOME	SALE ITEM/ITEMS	ESTIMATED EXPENSE
1. _____	_____	1. _____
2. _____	_____	2. _____
3. _____	_____	3. _____
4. _____	_____	4. _____
5. _____	_____	5. _____
6. _____	_____	6. _____
7. _____	_____	7. _____

TOTAL INCOME _____

TOTAL EXPENSE _____

CARRY-OVER
FOR NEXT YEAR _____
Previous year balance plus income less-expense

TOTAL INCOME
PLUS
BALANCE FROM
PREVIOUS YEAR _____

TOTAL EXPENSE
PLUS
CARRY-OVER
FOR NEXT YEAR _____

LEFT COLUMN TOTAL

NEEDS TO EQUAL

RIGHT COLUMN TOTAL

Annual Budget Example

DATE: 3/24/16

CLUB/CLASS NAME: Spirit Club

SPONSOR: Certificated Advisor

BALANCE FROM PREVIOUS YEAR: \$435.11 (this information can be found in the School's Finance Office)

ESTIMATED INCOME	SALE ITEM/ITEMS	ESTIMATED EXPENSE
1. <u>\$900</u>	<u>Candle Fundraiser</u>	1. <u>\$600</u>
2. <u>\$2400</u>	<u>T-Shirt Fundraiser</u>	2. <u>\$1110</u>
3. _____	<u>End of Year Banquet</u>	3. <u>\$1590</u>

TOTAL INCOME \$3300

TOTAL EXPENSE \$3300

CARRY-OVER
FOR NEXT YEAR \$435.11
Previous year balance plus income less-expense

TOTAL INCOME
PLUS
BALANCE FROM
PREVIOUS YEAR \$3735.11

TOTAL EXPENSE
PLUS
CARRY-OVER
FOR NEXT YEAR \$3735.11

LEFT COLUMN TOTAL

NEEDS TO EQUAL

RIGHT COLUMN TOTAL